



TO THE HONORABLE CHAIRPERSON AND MEMBERS OF THE BOARD
OF THE NATIONAL IRRIGATION ADMINISTRATION

NIA MANAGEMENT ACTIONS ON BOARD INSTRUCTIONS
as of December 12, 2025

Board Instruction and Query	Concerned Office	Management Action	Expected Time of Completion
<p>1020th Regular Board Meeting October 21, 2025</p> <p><u>For the Corporate Planning Services</u></p> <p>Reinstatement of the Administrative and Finance Division of the Balog-Balog Multipurpose Project Phase II (BBMP II)</p> <p>During the 1020th Regular Board Meeting, the NIA Board deferred the approval of the above-captioned request to the next board meeting, as requested by the NIA Management, pending submission of the following:</p> <ol style="list-style-type: none"> 1. Revised proposal using the term “restructuring” instead of “reinstatement”; 2. Complete Organizational Structure and Staffing Pattern (OSSP) of the BBMP; 3. Financial implications, particularly on the budget for Personal Services; and 4. Alignment of the proposal with the current reorganization. 	Corporate Planning Services	The NIA Management is currently formulating the complete Organizational Structure and Staffing Pattern (OSSP) of the BBMP.	Upon completion, the OSSP will be presented to the NIA Executive Committee for review and recommendation.
<p>4th Special Board Meeting October 08, 2025</p> <p><u>For the NIA-Region 2</u></p> <p>Request for Approval to Divide the Single Contract Package for the Implementation of Tumauini River Multipurpose Project (TRMP).</p>	NIA-Region 2, Engineering Department	The NIA Management immediately reached-out to the GPPB on October 08, 2025, and is currently waiting for its response.	Upon receipt of the GPPB opinion, the matter shall be again presented anew the Board for approval.



<p>During the 4th Special Board Meeting,¹ the NIA Board deferred the above-captioned request, subject to the Government Procurement Policy Board (GPPB) opinion.</p>			
<p>1018th Regular Board Meeting August 28, 2025</p> <p><u>For the Operations Department</u></p> <p>Request for Approval of the (1) Aquaculture Farm Agreement Selection Committee – Bids and Awards Committee (AFASC-BAC) Resolution No. 01, Series of 2025 Recommending Award of Contract to Feedmix Specialist, Inc. II for the Development and Operation of a one-hundred (100) hectare Aquaculture Farm in Pantabangan Reservoir; (2) Aquaculture Farm Agreement with Feedmix Specialist, Inc. II; And (3) Notice of Award.</p> <p>During the 1018th Regular Board Meeting,² the NIA Board approved the above-captioned request <i>via</i> Ad Referendum, subject to the following instructions and recommendations:</p> <ol style="list-style-type: none"> 5. That the proposed contract should provide for a standard termination clause, penalty clause, arbitration clause and an exclusive venue for litigation of contract disputes; 6. That the penalty clause should specify liquidated damages so as to obviate the need to prove actual damage; 7. That the Aquaculture Farm Contract Agreement with Feedmix Specialist, Inc. II be submitted for review to the Office of the Government Corporate Counsel (OGCC); and 8. That a list of possible NIA projects falling within the scope 	<p>Irrigation Engineering Center (IEC)</p>	<p>The NIA Management is currently in the process of complying with the Board’s requirement.</p> <p>Meanwhile, the OCBS issued a 2nd Endorsement dated December 15, 2025, formally returning the matter to the concerned offices as the directive from NIA Board remains unfulfilled</p> <p>As stipulated in the OCBS Strategic Governance Blueprint, approved through Board Resolution No. 8926-24, series of 2024, agenda items deferred by the NIA Board are granted a grace period of three (3) months or the equivalent of three (3) Regular Board Meetings. Should the directives remain unfulfilled after this period, the OCBS will formally return the document to their respective originating office. This item must then be resubmitted and obtain a new NIA Executive Committee Resolution indicating any developments from the time the matter was originally presented to</p>	<p>Upon completion of compliance with the requirements of the Board, the matter shall be submitted to the NIA Board for its reference as an attachment to the corresponding Board Resolution.</p>

¹Held on 08 October 2025, *via* Hybrid Meeting in accordance with GCG Memorandum Circular No. 2014-03 (Re-issued) Performance Evaluation for Directors (PED) in the GOCC Sector.

²Held on 28 August 2025, *via* Hybrid Meeting in accordance with GCG Memorandum Circular No. 2014-03 (Re-issued) Performance Evaluation for Directors (PED) in the GOCC Sector.

<p>of the PPP framework be prepared, to serve as reference material for the Public-Private Partnership (PPP) Center during its presentation to the NIA Board and Management on October 08, 2025, in order to secure their opinion on the said projects.</p>		<p>the NIA Board up to its return for consideration.</p>	
<p>1018th Regular Board Meeting August 28, 2025</p> <p><u>For the NIA Region VI</u></p> <p>Request for the Authority and Funds for the Payment of Real Property Tax for Redeemed Auctioned Properties of NIA Region VI.</p> <p>During the 1018th Regular Board Meeting,³ the NIA Board approved the above-captioned request, subject to the following instructions and recommendations:</p> <ol style="list-style-type: none"> 1. Explicitly indicate in the resolution that the Real Property Tax (RPT) is being paid under protest, and ensure that the corresponding protest is filed; 2. <u>Provide the Board with the necessary legal cover for the use of Maintenance and Other Operating Expenses (MOOE) to pay the RPT;</u> 3. <u>Explore the possibility of placing the payment in an escrow account to allow recovery should the protest be resolved in NIA’s favor;</u> 4. <u>Assess potential risks of disallowance by the Commission on Audit (COA);</u> 5. <u>Include such unexpected expenses in the Corporate Operating Budget;</u> 6. <u>Clarify what form of negligence led to the situation, while emphasizing that the Board is not condoning what was done in the past; and</u> 7. <u>Direct the Administrative Department, Legal Services, and</u> 	<p>NIA-Region VI, Legal Services, Assets and Recovery Management Office, Financial Management Department, and Corporate Planning Services</p>	<p>The OCBS received the NIA Region VI’s response on September 23, 2025, in compliance with the NIA Board’s instruction on the subject request. Subsequently, on October 10, 2025, the proponent submitted an updated Statement of Real Property Tax as of October and November 2025. On October 13, 2025, the OCBS immediately transmitted to the NIA Board of Directors the Region VI compliance, together with the draft Board Resolution, for the Board’s advance review.</p> <p>However, on November 18, 2025, the DEPDev, through its letter, conveyed its comments and recommendations, particularly on NIA Management’s compliance with the required legal basis for the use of MOOE for the payment of RPT. The DEPDev further emphasized that all the Board’s prior instructions must be fully complied with as a prerequisite for approval.</p>	<p>Upon completion of compliance with the requirements of the Board, the matter shall be submitted to the NIA Board for its reference as an attachment to the corresponding Board Resolution.</p>

³Held on 28 August 2025, *via* Hybrid Meeting in accordance with GCG Memorandum Circular No. 2014-03 (Re-issued) Performance Evaluation for Directors (PED) in the GOCC Sector.

<p><u>Assets and Recovery Management Office (ARMO) to submit an updated inventory report of NIA's real properties requiring RPT payment.</u></p>		<p>The OCBS immediately transmitted the DEPDev's letter to the NIA Management on November 21, 2025.</p> <p>Thereafter, the NIA Management, through the Legal Services, submitted its response to the DEPDev's inquiry, through the OCBS on December 11, 2025. Said response is currently under review prior to its transmittal to the Board of Directors.</p>	
<p>3rd Special Board Meeting August 15, 2025</p> <p><u>For the Administrator</u></p> <p>Submission of Complete Assessment of Projects with Certificate of Budget Inclusion (CBI), along with their corresponding allotment.</p> <p>During the 3rd Special Board Meeting, the NIA Board of Directors approved the Endorsement to DBM for Further Approval of the Proposed Modification on Unutilized Allotments, emphasizing the importance of proper financial management, planning, and budgeting in line with the DBM guidelines. The Board likewise directed the NIA Management to submit a complete assessment of projects with Certificates of Budget Inclusion (CBIs), along with their corresponding allotments, for Board reference.</p>	<p>Office of the Administrator, Senior Deputy Administrator, Deputy Administrators</p>	<p>The NIA Management is currently in the process of complying with the Board's requirement.</p>	<p>Upon completion of compliance with the requirement of the Board, the matter shall be submitted to the NIA Board for its reference and information.</p>
<p>1017th Regular Board Meeting July 28, 2025</p> <p><u>For the Operations Department and Legal Services</u></p> <p>(a) Request for Approval of the Enhanced Guidelines on the NIA Farming Support Services Program</p>	<p>Irrigation Engineering Center (IEC) and Legal Services</p>	<p>The NIA Management received the official opinion of the OGCC on the guidelines on September 09, 2025, and accordingly prepared the revised version of the guidelines consistent</p>	<p>Upon completion of compliance with the opinion of the GCC, the guidelines shall be submitted to the NIA Board for consideration and approval.</p>

<p>(FSSP); (b) Request for Approval of the Pro-Forma Memorandum of Agreement between the National Irrigation Administration and Participating Irrigator's Association (IA)/Irrigation System Cooperatives (ISC)/NIA-Assisted Agricultural Cooperatives (AC); and (c) Request for Authority of the Irrigation Management Office (IMO) and Regional/Department Managers to sign the Memorandum of Agreement on behalf of the National Irrigation Administration (NIA).</p> <p>During the 1017th Regular Board Meeting, the NIA Board of Directors deferred approval of the request and referred the matter back to the NIA Management for compliance with the instructions and recommendations outlined in this letter. The presentation of the NIA Management's compliance shall be scheduled for discussion in either a Special Board Meeting or a succeeding Regular Board Meeting. The following are the collective comments of the NIA Board:</p> <ol style="list-style-type: none"> 1. Secure a signed Board Endorsement Form with supporting documents for approval. 2. Obtain OGCC legal review for both the Enhanced FSSP Guidelines and pro-forma MOA. 3. Get OGCC opinion on NIA's authority to approve a revolving fund for the program. 4. Explain how the Enhanced FSSP complements the DA's National Rice Program in crop marketing and sales. 5. Adopt NFA prevailing price rates (₱21–₱25) to guide farmer participation. 6. Add in the Force Majeure clause that inspections follow DA/NDRRMC agriculture damage reporting standards. 7. Hold a convergence meeting with DA's Rice Clustering Director to clarify implementation issues. 		<p>with said OGCC opinion.</p> <p>The proponent is currently awaiting inputs from the Legal Services, Operations Department, and Finance Department to finalize the draft guidelines and Memorandum of Agreement.</p> <p>Meanwhile, the OCBS issued a 2nd Endorsement dated December 15, 2025, formally returning the matter to the concerned offices as the directive from NIA Board remains unfulfilled</p> <p>As stipulated in the OCBS Strategic Governance Blueprint, approved through Board Resolution No. 8926-24, series of 2024, agenda items deferred by the NIA Board are granted a grace period of three (3) months or the equivalent of three (3) Regular Board Meetings. Should the directives remain unfulfilled after this period, the OCBS will formally return the document to their respective originating office. This item must then be resubmitted and obtain a new NIA Executive Committee Resolution indicating any developments from the time the matter was originally presented to the NIA Board up to its return for consideration.</p>	
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<p>8. Include in guidelines a periodic review and reporting requirement to the NIA Board.</p> <p>9. Establish a monitoring guideline for working capital use and payments.</p> <p>10. Insert a sunset clause in the MOA to set its expiry.</p> <p>Prepare a separate Board Resolution for the guidelines, and a consolidated resolution for MOA approval and signing authority.</p>			
<p><i>1006th Regular Board Meeting August 16, 2024</i></p> <p><u>For the Administrator</u></p> <p>Directors' and Officers' Liability Insurance (DOLI)</p> <p>During the 1006th Regular Board Meeting, a concern was raised regarding the Directors' and Officers' Liability Insurance (DOLI).</p> <p>The NIA had previously approved its own version of DOLI, known as the Liability Indemnity and Legal Assistance Fund (LILAF), under Board Resolution No. 8019-14, series of 2014, and subsequently submitted to the GCG for approval. This required an initial deposit of PhP5 million into a trust account at a government depository bank to cover legal services for the NIA Board and Officers. However, upon review, it was discovered that the allocated budget has only been lodged with the Office of the Corporate Board Secretary (OCBS) and remains unused, as no legal claims have been filed or expenses incurred.</p> <p>This situation has resulted in non-compliance with both GCG requirements and the NIA's own guidelines.</p> <p>The NIA Board has recommended that NIA Management assess the appropriate amount for insurance coverage and present this to the Board through the Corporate Board Secretary.</p>	<p>Office of the Corporate Board Secretary</p>	<p>The DOLI-TWG will convene on January 07, 2025 to discuss and finalize the DOLI Guidelines and ensure that all applicable details from the GSIS proposals are properly incorporated. Upon completion of NIA's internal guidelines for DOLI implementation, the DOLI-TWG shall finalize the implementation framework, evaluate the GSIS proposal, and subsequently submit its consolidated recommendations to the NIA Board for approval prior to endorsement to the Governance Commission for GOCCs (GCG).</p>	<p>Upon the establishment of the NIA DOLI policies and guidelines, and following the evaluation on the GSIS quotation, the matter shall be submitted to the NIA Board for consideration and approval.</p>

You may contact the Office of the Corporate Board Secretary at 8928-8820 and 8926-8090 loc. 108 for further details and/or clarifications on the above discussed matter.

Date Prepared: December 12, 2025

Prepared by:


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Records Officer A

Submitted by:


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Corporate Board Secretary