Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
CENTRAL OFFICE

BAGONG PILIPINAS

AGNES C. RAFOL
General Manager
GORILLA TRADING
52 Sgt. Esguerra Ave, South Triangle, Quezon City
Tel. No.: 7975-1581, 7000-7033, 8294-5886

1-8-26
NORBERTO MICHIDOZA.

SUBJECT : **NOTICE OF AWARD**
PRINTING AND DELIVERY OF COFFEE TABLE BOOK AND WALL CALENDAR (LOT 1), AND EXECUTIVE PLANNER (LOT 2)
Invitation to Bid No. BS-017-2025

Dear **Ms. Rafol**:

Please be advised that you are awarded the contract for the above-mentioned, in the contract amount of One Million Four Hundred Twenty-Nine Thousand Nine Hundred Two Pesos and 50/100 (Php 1,429,902.50) for lot 1 and Three Hundred Two Thousand Nine Hundred Forty Pesos (Php 302,940.00) for lot 2.

In this regard, you are requested to submit the following documents within ten (10) calendar days upon receipt hereof to facilitate entering into a contract with the National Irrigation Administration (NIA) in accordance with the terms and conditions of the contract documents:

1. Performance Security, valid until issuance of Certificate of Final Acceptance, in any of the following forms;

a.	Cash or Cashier's/Manager's Check, issued by a Universal or Commercial Bank; or	- Five percent (5%) of the total contract price
b.	Bank draft/guarantee or Irrevocable Letter of Credit issued by a Universal or Commercial Bank; or	
c.	Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission (IC) authorizing the issuance of such security	- Thirty percent (30%) of the total contract price

Surety bonds must be accompanied by the following documents:

c.1) Official Receipt;

c.2) Schedule of payment of premiums (if annual payment), or Certification of Payment (if fully paid up to the required covering period);

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CERTIFICATE NO. 10318432

c.3) Documentary Stamp Tax;

c.4) Valid Certification from the Insurance Commission (IC), certifying the license of the surety/insurance company for such issuance; and

c.5) Certified True Copy of the Certificate of Authority.

2. Company's Board Resolution authorizing the signatory of your firm to sign the contract.

Please acknowledge receipt of this award and facilitate compliance with our requirements.

Very truly yours,

ENGR. EDUARDO EDDIE G. GUILLEN
Administrator / Head of Procuring Entity

CONFORME:

AGNES C. RAFOL

GORILLA TRADING

Date: 12/29/25