



Republic of the Philippines
OFFICE OF THE PRESIDENT
NATIONAL IRRIGATION ADMINISTRATION
CENTRAL OFFICE



22 December 2025

Ms. YVONNE JAYCA NIETO
Marketing Professional/ Authorized Representative
TOYOTA OTIS INC.
1770 Paz M. Guazon St., Paco Manila

Subject: NOTICE TO PROCEED

Dear Ms. Nieto:

Relevant to your Contract with the National Irrigation Administration, particularly **Supply and Delivery of Various Brand-New Transportation Equipment for NIA Institutional Development Division (NIA-IDD) with ITB No. NIACO-S-23** in the amount of **FORTY-NINE MILLION TWO HUNDRED FIFTY THOUSAND PESOS (Php49,250,000.00)** with Contract ID No. NIACO-S-23 entered into on December **22**, 2025, we are issuing this Notice to Proceed.

In line with this and pursuant to the provisions of the Contract, you are hereby instructed to commence the execution of your undertakings indicated therein.

Attached is a copy of the contract for your reference and guidance.

Very truly yours,

Engr. EDUARDO EDDIE G. GUILLEN
Administrator

Date: _____

RECEIVED By:

TOYOTA OTIS INC.

Yvonne Jayca Nieto
YVONNE JAYCA NIETO
Name and Signature of Authorized Representative

Date: DECEMBER 23 2025

Copy Furnished:

1. NIA Corporate Auditor
2. Financial Management Department
3. Deputy Administrator for Engineering & Operations
4. BAC -A Secretariat
5. File



ISO 45001:2018 CERTIFIED
CERTIFICATE NO. 5031632

CERTIFICATION INTERNATIONAL
ISO 9001:2015
Accreditation No. 315A-011