



Republic of the Philippines
National Irrigation Administration
Central Office

PROCUREMENT OF CONSULTANCY SERVICES FOR THE BUILDING ASSESSMENT, BUILDING AS-BUILT ARCHITECTURAL AND ENGINEERING PLANS WITH BUILDING PERMIT ACQUISITION FOR NIA BUILDINGS A, B, and ICC BUILDING

Invitation to Bid No. BS-012-2025

1. The *National Irrigation Administration (NIA)* through its respective *Corporate Operating Budget for CY 2025* intends to apply the following sums being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of Consultancy Services for the Building Assessment, Building As-Built Architectural and Engineering Plans with Building Permit Acquisition for NIA Buildings A, B, and ICC Building**:

Procurement Project	Approved Budget for The Contract
Procurement of Consultancy Services for the Building Assessment, Building As-Built Architectural and Engineering Plans with Building Permit Acquisition for NIA Buildings A, B, and ICC Building	PHP 49,500,000.00

Bids received in excess of the ABC shall be automatically rejected at the opening of the financial proposals.

2. The **NIA** now calls for the submission of eligibility documents for the mentioned project. Eligibility documents of interested consultants must be duly received by the BAC Secretariat through manual submission on or before **October 15, 2025, 1:30PM** at the BAC-B Secretariat Office, 2nd Floor, ICC Building, NIA Complex, EDSA, Diliman, Quezon City. Applications for eligibility will be evaluated based on a non-discretionary "pass/fail" criterion.

The schedule of the bidding activities is as follows:

Bidding Activity	Date, Time and Venue
Advertisement/ Posting of Invitation to Submit Expression of Interest	Starting October 7, 2025
Deadline for Submission of Expression of Interest and Eligibility Documents	October 15, 2025, 1:30PM
Opening of Eligibility Documents	October 15, 2025, 2:00PM
Eligibility Check and Shortlisting	October 22, 2025
Pre-Bid Conference	November 10, 2025, 2:00PM

Bidding Activity	Date, Time and Venue
Submission of Bids	<i>November 24, 2025, 1:30PM</i>
Opening of Sealed Bids (Technical Proposal)	<i>November 24, 2025, 2:00PM</i>
Opening of Sealed Bids (Financial Proposal)	TBA

3. Interested bidders may obtain further information from the BAC-B Secretariat and inspect the Bidding Documents at the address given below during Mondays to Fridays, 8:00 a.m. to 5:00 p.m.:

BAC-B Secretariat Office, 2nd Floor, ICC Building, NIA Complex, EDSA, Diliman,
Quezon City

4. A complete set of Bidding Documents may be acquired by interested bidders starting *October 7, 2025 until November 24, 2025* and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Twenty Five Thousand Pesos (PHP25,000.00)**.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC-B shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of **Three (3)** prospective bidders who will be entitled to submit bids. The criteria and rating system for short listing are:


CRITERIA	TOTAL POINTS	MINIMUM SCORE REQUIRED FOR EACH CRITERION
Related experience and qualifications of personnel	50	30
Applicable experience of the consulting Firm	30	18
Current workload relative to capacity	20	12
TOTAL	100	60

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation (QCBE)* procedure. The Procuring Entity shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
8. The contract shall be completed within *One Hundred Eighty (180) calendar days for the As-built plans and additional Ninety (90) calendar days if found to be non-compliant with the latest codes and standards, excluding the processing period and approval of necessary building permits upon issuance and receipt of Notice to Proceed.*
9. The *NIA* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

MS. ELAINE P. VILLANUEVA
National Irrigation Administration
The Head, BAC-B Secretariat
Office of the BAC-B Secretariat
Email address: bac-b@nia.gov.ph
2nd Floor, ICC Building, NIA Complex,
EDSA, Diliman, Quezon City
Tel. No. 8929-6071 loc. 115


ATTY. AILYNE C. AGTUCA-SELDA
Chairperson
Bids and Awards Committee - B